Kaltura Features Chart

My Media and *Media Gallery* are associated tools that allow you to upload, share, and collaborate on video, audio, and image files. *My Media* is found in your **Home** site, and you may add *Media Gallery* to your course or collaboration site. The tables below provide an at-a-glance view of features available in these tools organized by:

• Media Management
• Collaboration
• Engagement
• Filter, Search, and Sort
• WebCam and Screen Capture Add-On
• Integrations

Refer to these vendor user guides for steps on using features in the tools:

• Kaltura Video Tool User Guide (opens new window) provides illustrated steps on using most of the features.
• Personal Capture (opens new window) is a downloaded application that runs on your desktop. This guide explains how to use it for webcam, audio, and screen recordings for upload to *My Media*.

💡 **Tip:** For an alternative list view of the information on this page, see the Kaltura Upgrade Features List.

Media Management.

Feature	My Media (Home)	Media Gallery (Sites)
Upload media (videos, images, audio).	? Private by default.	? Published to site and viewable by site participants.
Edit media.	?	?
Enable option to download media.	?	?
View list of sites in which a media item is published.	?	?
Permanently delete media across	?	?

Feature	My Media (Home)	Media Gallery (Sites)
all sites.		
Remove media from a specific site only.	—	?
Organize media in *Playlists*.	—	?
Moderate file uploads (participants' media must be approved before it is visible to everyone).	—	?
Enable an option to embed media in external sites.	—	?

Editing Options.

General Editing.

Feature	My Media (Home)	Media Gallery (Sites)
Attach a file to accompany media.	?	?
Create clips of audio or video files.	?	?

Features for Accessibility.

Feature	My Media (Home)	Media Gallery (Sites)
Request and edit automatic captions (multiple languages are supported).	?	?
Upload a captions file (SRT or DFXP format).	?	?

Collaboration.

Feature	My Media (Home)	Media Gallery (Sites)
Add co-editors and/or co-publishers (collaborators).	?	?
Change media owner.	?	?

Engagement.

Feature	My Media (Home)	Media Gallery (Sites)
View analytics.	?	?
Create video quizzes.	?	?

Disable or close comments on a media item in all sites. (Comments enabled by default to boost engagement.)	?	—
Disable or close comments on all media in a specific site. (Comments enabled by default to boost engagement.)	—	?

Filter, Search, and Sort.

Feature	My Media (Home)	Media Gallery (Sites)
Filter media by type (video, audio, image).	?	?
Filter media by owner, status (published vs. private), or editing options (media I own vs. media I have permission to edit).	?	—
Search captions for keywords and jump to video locations.	?	?
Search for media.	?	?
Sort media.	?	?

WebCam and Screen Capture Add-On.

Feature	My Media (Home)	Media Gallery (Sites)
Webcam and screen recordings with Personal Capture (separate download).	?	—

Integrations.

Feature	My Media (Home)	Media Gallery (Sites)
Embed media into other site tools.	—	?
Embed playlists in other areas of your site.	—	?